

Everything you need to write, check and publish in Quill

Articles, guides and posts grounded in your own sources, from first brief to WordPress, with a link to each screen.

START HERE

Your Quill dashboard

gixo.ai/dashboard/quill

Open the full writer

gixo.ai/content/create

Bring in a file

gixo.ai/content/import

Plans and your trial

gixo.ai/products/content#plans

What Quill is

Quill is Gixo's writing workspace. Start from a brief, your own source files or a draft you already have, and Quill produces a structured document — not a block of text — that you edit, review and deliver without leaving the page. It offers 48 direct-create formats, from how-to guides and listicles to industry reports and video scripts, with 89 language and locale options.

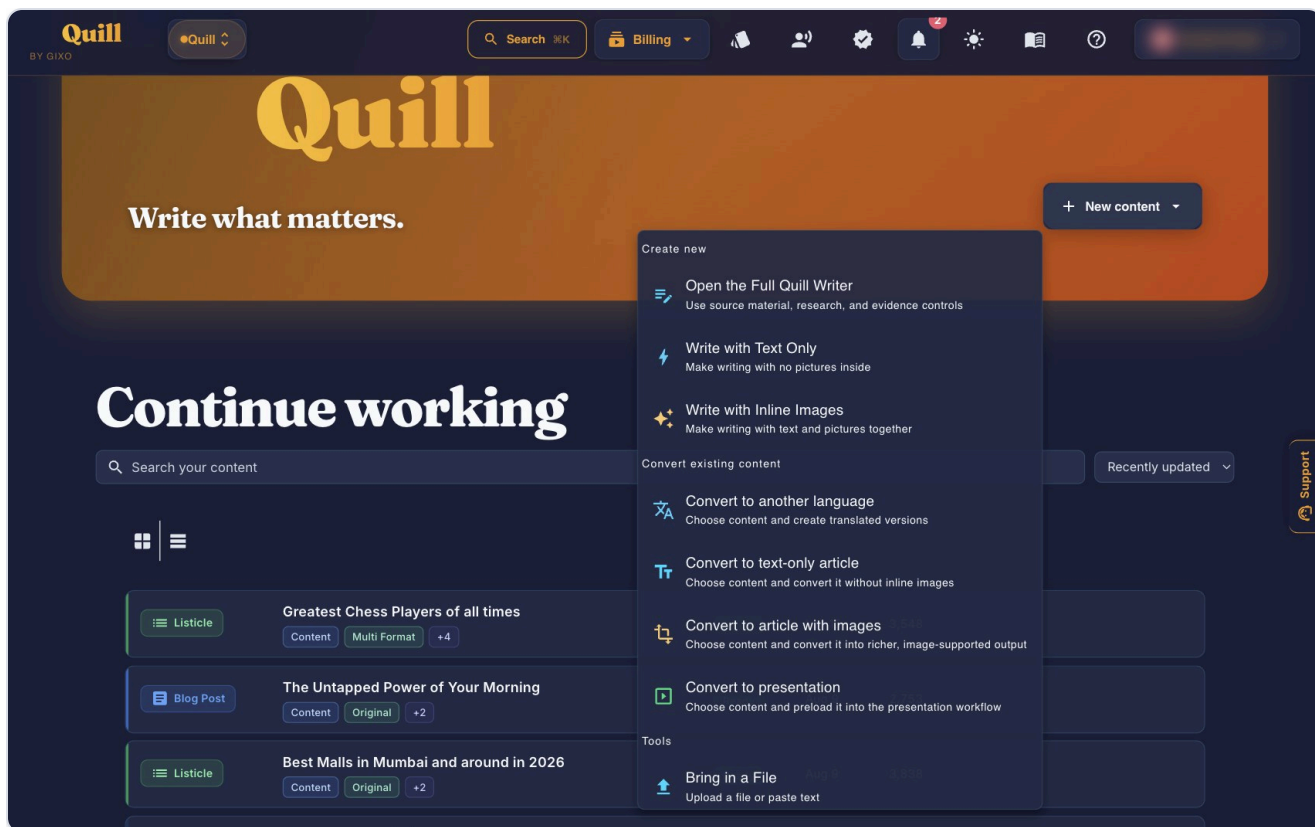
Quill grounds what it writes in the sources you select and cites them inline. Its checks look at structure, readability, coverage of your brief and overlap with your existing content, and the Sources panel lists captured generation-time sources for inspection. It doesn't independently prove every claim is true, so a reviewer still reads before anything goes out.

Your Quill dashboard

New content at the top opens every way to start, in three columns: *Create new*, *Convert existing content* and *Tools*. Below it, *Continue working* shows your 72 most recently updated pieces; open a card to read it. Your full library, including social posts made from articles, is on the all-products home at [/dashboard](#).

Open your Quill dashboard gixo.ai/dashboard/quill →

All your work gixo.ai/dashboard →



The Quill dashboard with the New content menu open. gixo.ai/dashboard/quill

Ways to start

START POINT	WHAT IT DOES
Open the Full Quill Writer gixo.ai/content/create	The complete form: format, your own files, web research controls, brand facts and an editorial brief. Uses plan capacity.
Write with Text Only gixo.ai/text-quick	Type a topic and Quill picks the format. No images. Uses plan capacity.
Write with Inline Images gixo.ai/quick-generate	The same quick start, with images where the format calls for them. Uses plan capacity.
Convert existing content gixo.ai/content/convert/language	Translate a piece, or turn it into another format with or without images. A presentation conversion needs Gixo Lumen too. Each result uses plan capacity.
Bring in a File gixo.ai/content/import	Paste text, write Markdown or upload a document, audio or video file, free. <i>From a URL</i> writes an original article from a web page and uses plan capacity.
Make Many at Once gixo.ai/content/bulk	Up to 25 topics per batch, pasted one per line or uploaded with the XLSX utility. Business plan and up.

START POINT	WHAT IT DOES
Content Health Check gixo.ai/tools/article-health-check	A free score for SEO, readability and publish readiness. No account needed.
Document Formatter gixo.ai/tools/format-document	Free paste clean-up that restores headings, lists and tables. No account needed.

The full writer

It's one form. Fill in what you need, press **Start Writing**, and Quill writes the piece in the background.

- What needs to be created?**
 The working title or editorial job, up to 200 characters, plus the *Language*. Put a longer brief in the brief or the extra notes below.
- Pick the format**
 Six common formats are shown first; *Show more formats* reveals the rest. Once you've typed a title, Quill suggests a best match.
- Key words, brand and brief (optional)**
 Up to 30 key words. *Brand* grounds product facts in your saved brand documents. *Add a Content Brief* sets the primary keyword, search intent, reader stage, audience, required topics, questions to answer, evidence requirements, internal links and target words.
- Use Your Own Files (optional)**
 Up to five files at a time. The general file ceiling is 500 MB; Word DOCX, Excel and PowerPoint imports have a 64 MB limit, and extraction or transcription has its own processing limits. PDF, Word, text, Markdown, images, audio and video are handled through their applicable paths. *Where the AI Can Look* is *Auto*, *Only my files* or *My files + the web*. The *Evidence trust profile* is *Balanced*, *High-trust only* or *Primary-only*, and you can limit research to trusted domains.
- Start Writing**
 You can leave the page. When it's done, *Your Piece Is Ready!* shows the word count, images and number of sources cited, with **Open and Edit** and **View**.

TONE GOES IN EXTRA NOTES

The full writer has no tone field. Describe tone, audience and constraints in *Extra Notes*. Images follow the format you pick; when you want a draft with no images at all, use *Write with Text Only*.

The full writer: format, sources and evidence controls before anything is generated. gixo.ai/content/create

FORMAT GROUP	FORMATS
Guides (10)	How-To Guide, Beginner's Guide, Ultimate Guide, Quick Start Guide, Pillar Content, Troubleshooting Guide, DIY Guide, Best Practices, Buying Guide, Decision Guide
Educational (6)	Tutorial, FAQ, Glossary, What Is Article, 101 Introduction, Explanation Article
Lists (9)	Listicle, Resource List, Statistics Roundup, Pros & Cons, Alternatives List, Complete Directory, Checklist, Tips & Hacks, Mistakes to Avoid
Analysis (9)	News Report, Industry Report, Trend Analysis, Cost Analysis, Benchmark Article, Year in Review, Prediction Article, Myth Busting, History Article
Reviews (5)	Product Review, Comparison, Buyer's Checklist, Roundup, Overview
Tools (3)	Worksheet, Calculator Guide, Template
Travel, Creative, Content (6)	Travel Guide, Travel Itinerary, Video Script, Podcast Script, Blog Post, Product Description

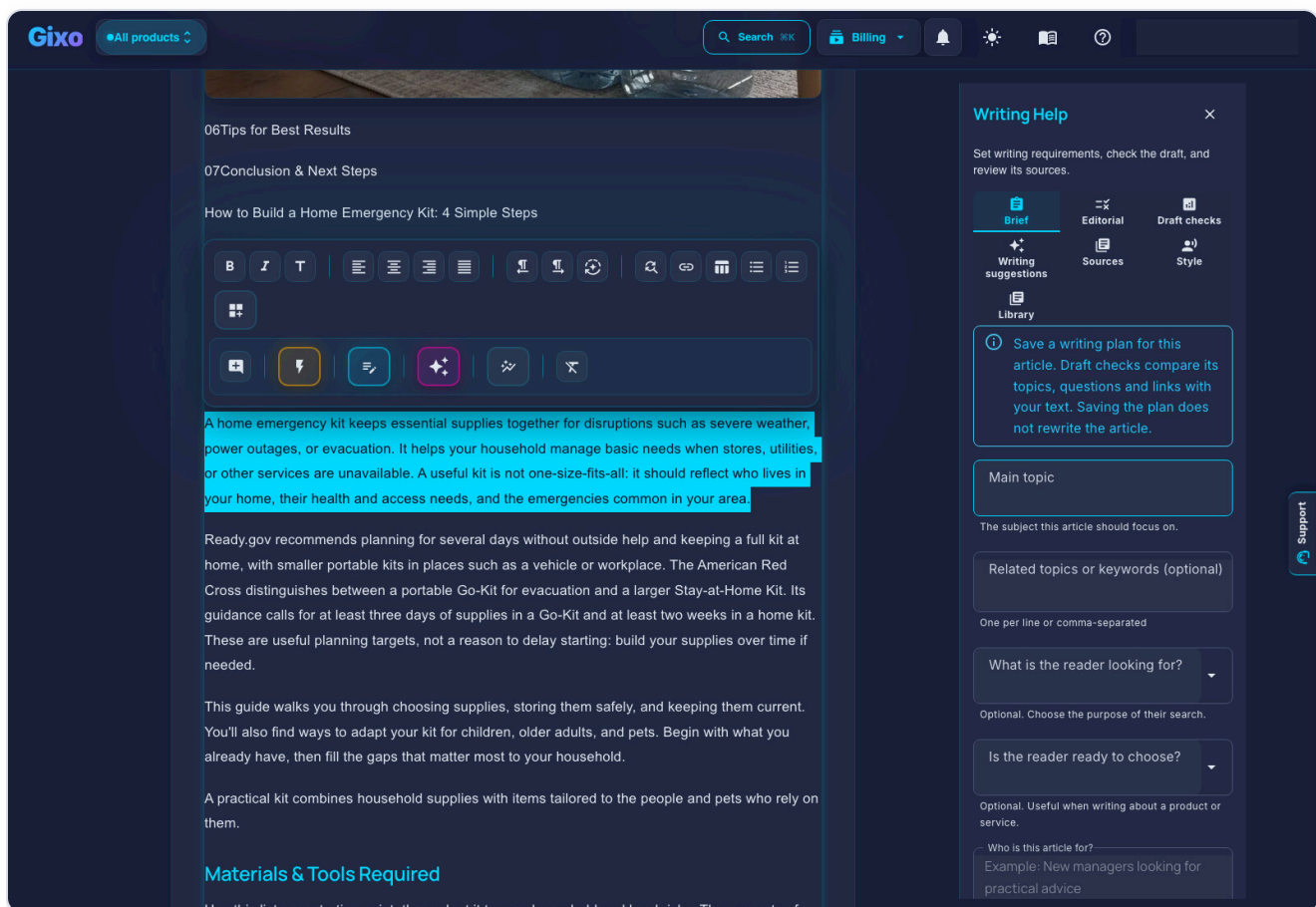
LinkedIn posts and Twitter threads are made from an existing piece: open it and use **Create from this**.

Reading, editing and reviewing

Every piece opens in a read view with an action bar: **Edit**, **Regenerate**, **Create from this** (other formats, languages and visuals), **Download**, **Share** and **Publish**. *More actions* holds *Older versions*, *Import a new version*, *Copy Link*, *Embed*, *Past publishing* and *Delete this*. Below the article are its sources, a writing check, suggested next moves and comments.

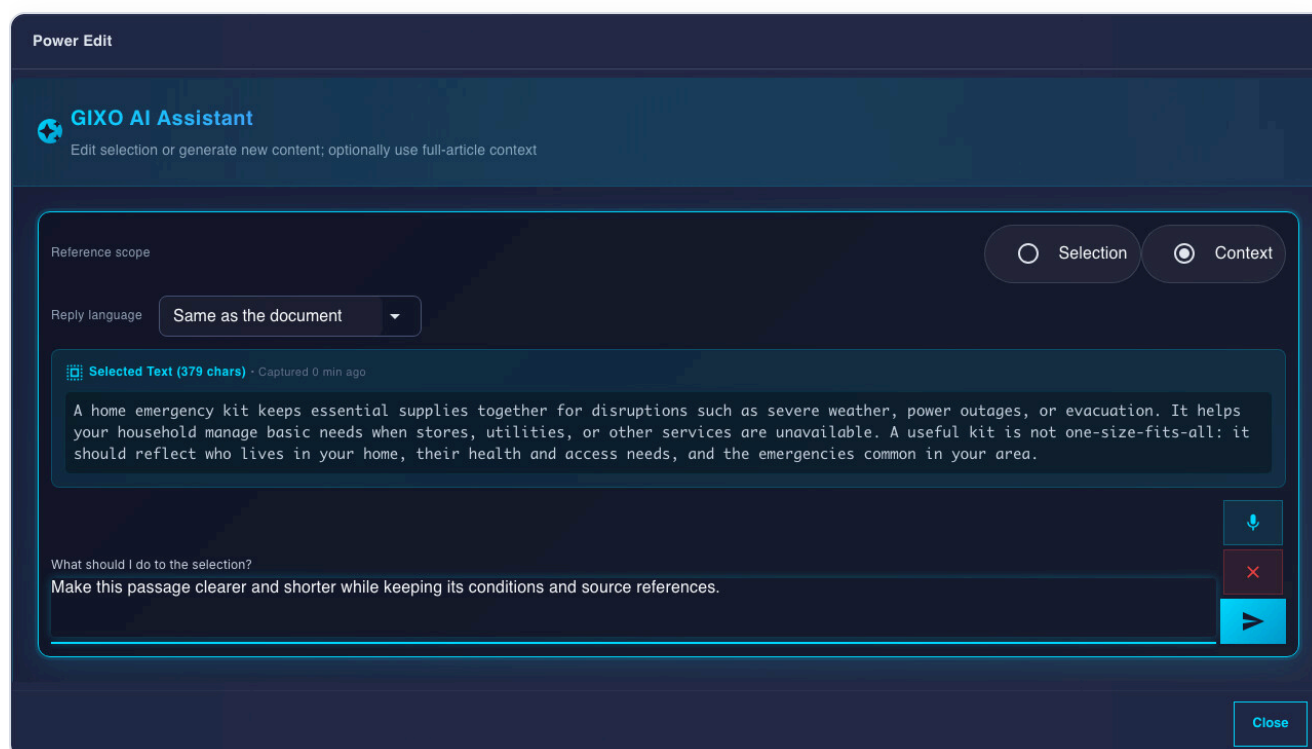
The editor

Select text for the toolbar: bold and italic, headings, alignment, right-to-left text, find and replace, links, tables, lists, blocks, comments, AI images and Prism visuals. Type **/** or click **+** to insert a supported content block. There are 21 block types, including tips, warnings, pull quotes, FAQs, KPI stats, checklists, steps and tables, plus a separate **AI Write** entry point.



The current editing console on a reviewed sample article clone. Select text to open the formatting and AI toolbar beside the draft.

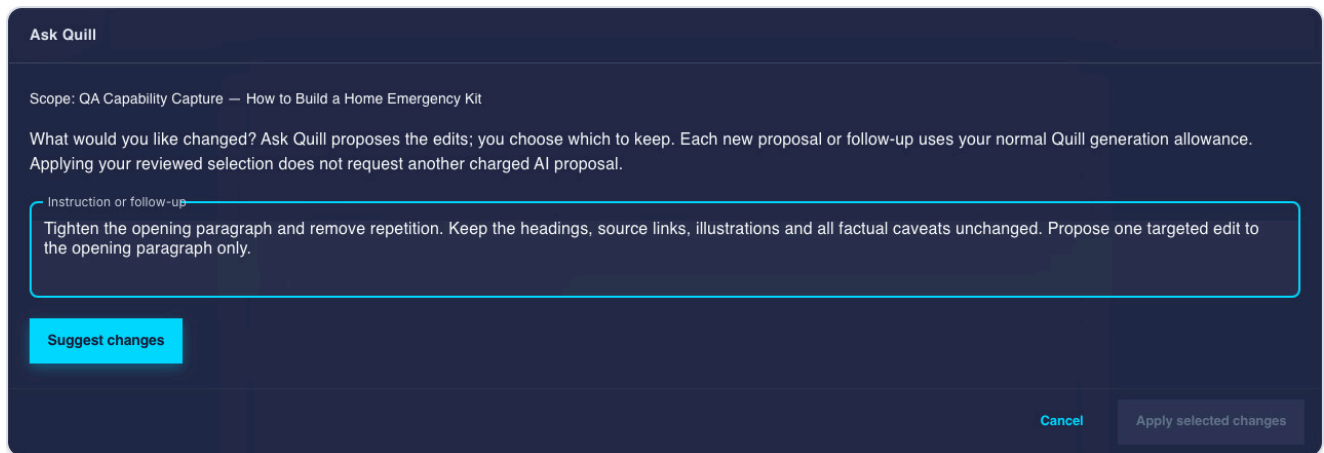
WHAT YOU WANT	USE
Rework a passage you've highlighted	Quick AI: Rewrite, Simplify, Expand, Fix, Professional or Casual. Uses your plan's monthly AI assists.
A bigger rewrite of a selection	Power Edit, <code>Ctrl/Cmd+P</code> .
A set of changes across the piece	Ask Quill: describe the change, and Quill proposes edits for you to keep or drop. It uses plan capacity when it proposes; applying the edits is free.
Work key words in naturally	Improve for These Words, under <i>Keywords and search optimization</i> . The earlier text is kept in version history.



Power Edit keeps the selected passage and scope visible. The instruction shown was prepared and left unsubmitted.

Ask Quill proposes; you choose

Describe the changes you want across the article. Compare the current and proposed text, select the changes you want, and use **Apply selected changes**. You can refine the proposal with another instruction or return to an earlier proposal before applying it. Review each suggestion — a proposal can still be wrong. A new proposal or follow-up uses plan capacity; applying your reviewed selection does not request another charged proposal.



Ask Quill opened on the reviewed sample clone with a prepared instruction. The request was left unsubmitted, so no model proposal or applied edit is shown.

Editing images inside the article

Click an existing illustration to open **Image Editor**. Inspect the preview, choose an edit preset or write your own instruction, and use region selection when you want to target part of the image. You can also open **Image Studio** from the editor toolbar to prepare an image brief. The same dialog exposes **Find real photos**; availability depends on the search result, and you should review attribution and usage rights before use. Image generation and editing depend on available allowance; inspect the result before applying it.

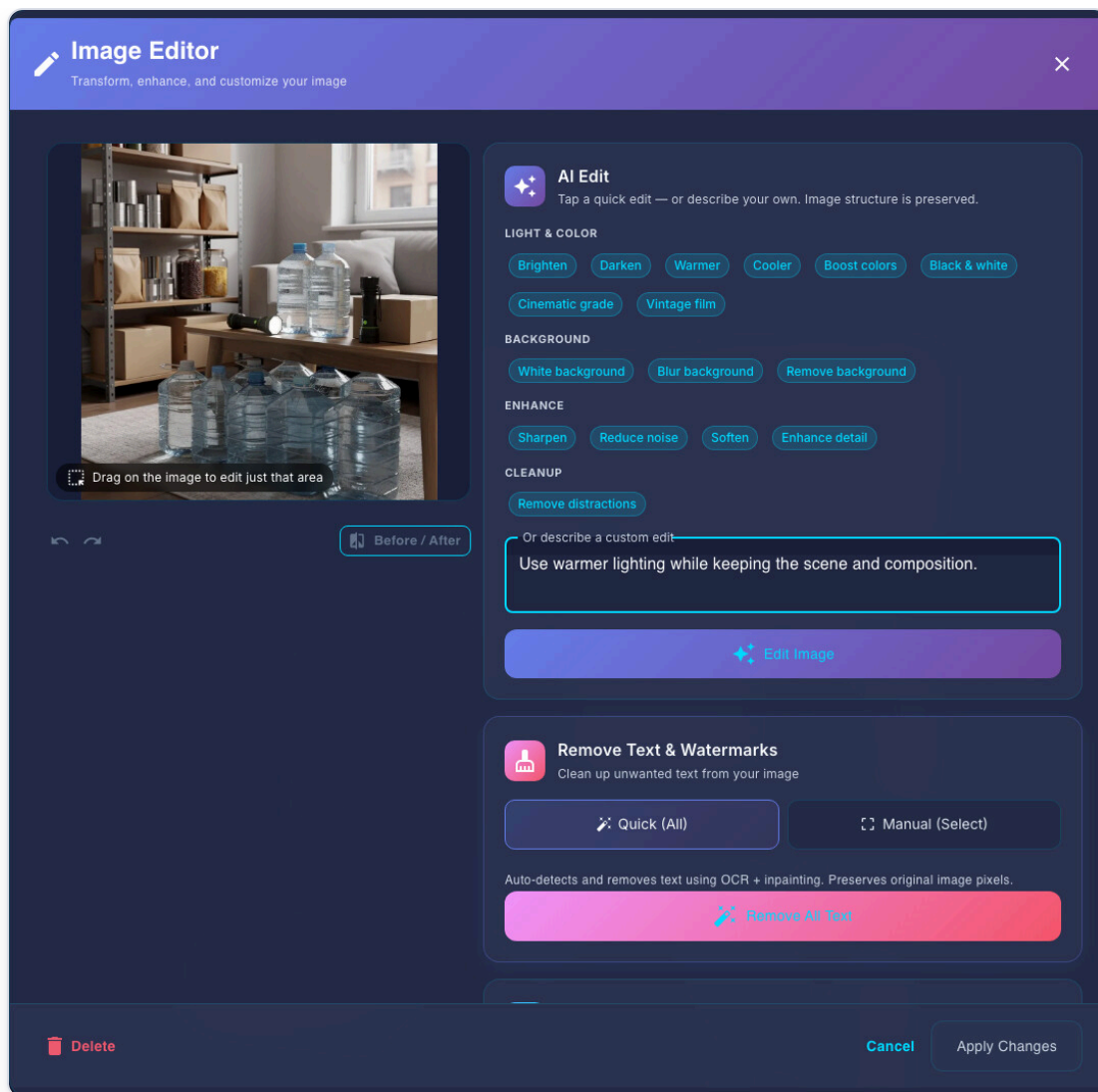
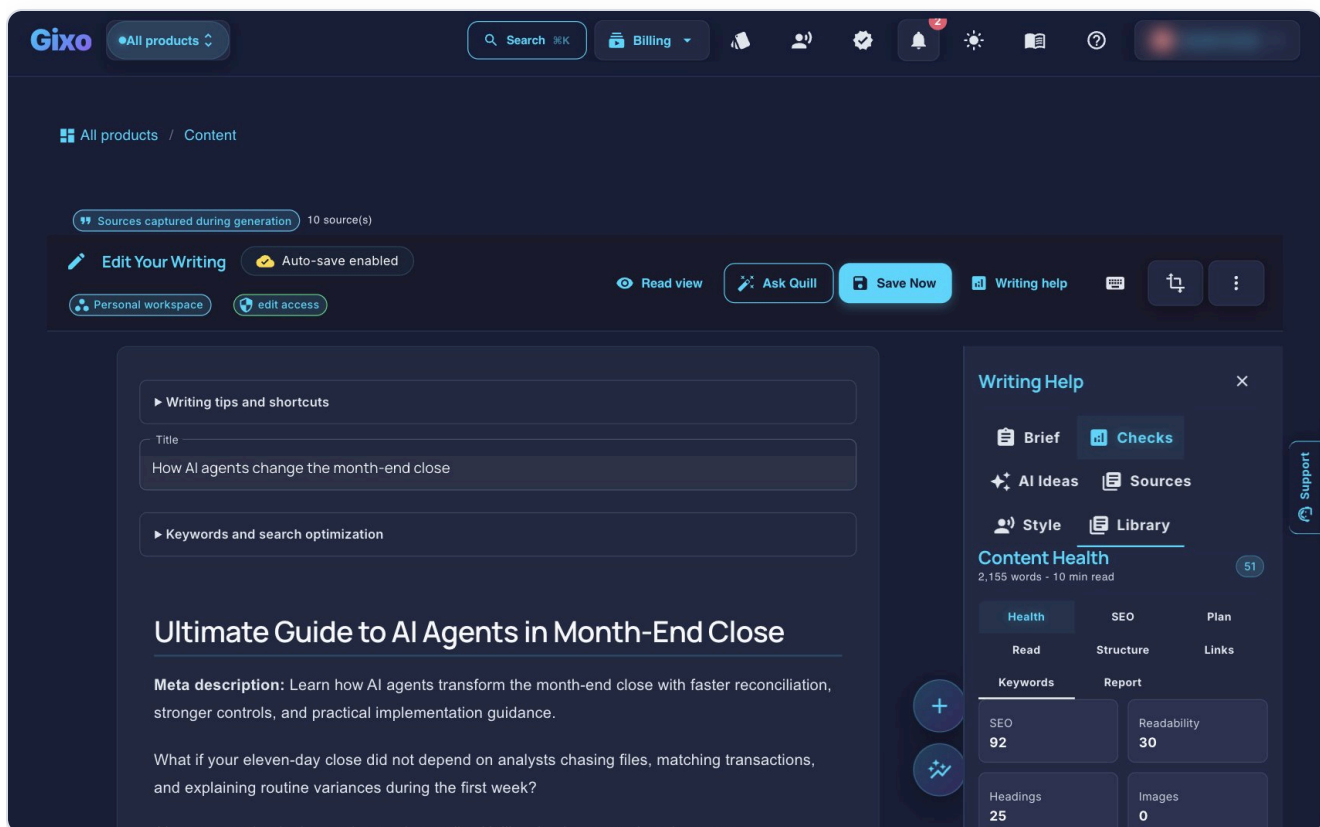


Image Editor opened on the sample illustration. Its custom instruction was left unsubmitted; this screen shows the controls, rather than a completed image edit.

Writing help

Writing help opens a panel beside the editor:

- **Brief** — the editorial brief the piece is written to. Publication metadata lets you edit and save the SEO title and meta description without replacing the article body.
- **Checks** — a content health score with SEO, plan, readability, structure, links, keywords and a report. These checks use no AI.
- **Writing checks** — rule-based guidance on structure, SEO, readability and engagement. Show guidance explains a check; Dismiss removes it. Neither action changes your draft.
- **Sources** — the sources captured during generation. On eligible articles, *Check Sources* compares the current text with the available source material and reports findings for you to review. It does not prove every claim is true.
- **Style** — your Brand Voice profile, and *Check Terminology* against your brand dictionary, with recommended replacements.
- **Library** — approved facts, claims and sources to add to your writing.



The editor with Writing help open on the Checks tab.

Saving, versions and comments

- **Autosave** runs 20 seconds after you stop typing and never more than 60 seconds after your first change. **Save Now** or `Ctrl/Cmd+S` saves straight away.
- **Versions** are saved whenever the body changes. You can preview a version, compare it word by word with the current draft, and restore it.
- **Comments** can carry a review state, an assignee and a due date. They start on the Professional plan.

Getting it out

Download

Download opens the export workspace. Choose from seven standard templates and eleven premium themes, all included. Set the author, line spacing, header, footer, page numbers, paper size, orientation, cover page and table of contents, and add inline citations, a references section or your own confidential stamp. Then download PDF or DOCX, or download or copy HTML, Markdown, JSON or plain text.

GOOD TO KNOW

Downloading your own writing is free on every plan and never watermarked, and that holds after a trial ends too. You just need download access to the document.

Publish

Connect your sites once at **Settings** → **Integrations**, then use **Publish** on any piece. Fill in the title, slug, meta description, focus keyword, **category** (required), tags, featured image and an optional call to action, then choose the supported action for that destination. WordPress and Ghost offer immediate publish or draft delivery; Medium offers draft delivery from the current article form. Queue and Schedule are offered only for Gixo Blog. To schedule on WordPress or Ghost, save a draft and set the publication time in that CMS; separate delivery API scheduling is not an option in this form. Delivery runs in the background; *Past publishing* shows the outbox.

Integrations gixo.ai/settings/integrations →

DESTINATION	HOW IT CONNECTS	WHAT HAPPENS
WordPress	Site URL, username and an Application Password	Publishes or saves a draft post, with categories and tags. Images stay hosted by Gixo, and the featured image isn't set on WordPress.
Ghost	Site URL and an Admin API key	Publishes or saves a draft, and sets the featured image.
Medium	An integration token	Export manually for Medium, or use an available verified legacy-token connection to save a draft from the article form. Review and publish inside Medium. The legacy API adapter can send unlisted posts, but that mode is not offered in the current article form; destination availability depends on Medium and the account.
Substack	Nothing to connect	Export only: copy-ready Markdown, title, subtitle and images.

Share

Share has two options. A **Public Link** can be view only (the default) or view and download, with an optional expiry date and password. Once it exists, you can copy it, get embed code (unless it's password-protected), open the share page or revoke it. Recipients who can download get PDF or DOCX. Every link tracks views and downloads under *My Shares*. **Team Sharing** shares with named people or a team, and starts on the Professional plan. gixo.ai/content/my-shares

Your brand in Quill

- **Brand product sources** — upload your product documents so that product, brand and service facts come from them. gixo.ai/settings/brand-sources
- **Brand dictionary** — banned and preferred terms, applied when Quill writes and checked in the editor's Style tab. gixo.ai/settings/brand-style
- **Brand Voice** — a voice profile built from your writing samples and used at generation time. It needs a Professional plan or higher in any Gixo product. gixo.ai/settings/brand-voice

Plans and your trial

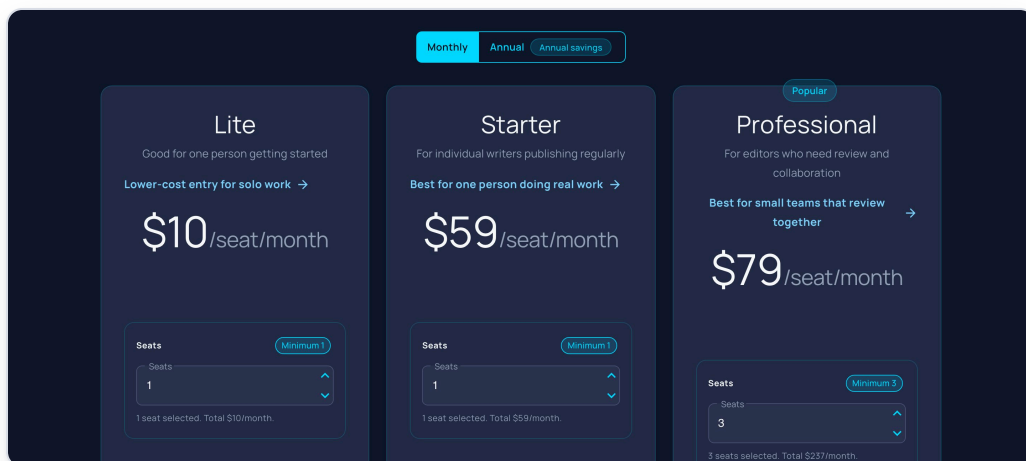
Quill is priced per seat, in US dollars. Every plan includes generation capacity that resets each month; your subscriptions page shows a usage bar rather than counts.

PLAN	PER SEAT, MONTHLY	PER SEAT, ANNUAL	MINIMUM SEATS
Lite	\$10	\$90	1
Starter	\$59	\$599	1
Professional	\$79	\$799	3
Business	\$99	\$999	5
Enterprise	\$129	\$1,299	10, through Azure Marketplace or a private offer

- **Every plan:** writing, conversions, checks, exports, public share links and publishing to WordPress and Ghost, and available Medium draft handoff.
- **Professional and up:** comments, sharing with named people or a team, Brand Voice and Brand Kit.
- **Business and up:** *Make Many at Once*.
- **The 14-day trial** needs no card, and each email address gets one. The clock starts when you click **Start my 14 days**. It works like Starter, so it includes sharing and publishing but not comments, Brand Voice, Brand Kit or bulk writing. When it ends, you can still read and download everything; writing, AI assists, sharing and publishing stop until you choose a plan.

Start a 14-day Quill trial gixo.ai/start-trial →

My Subscriptions gixo.ai/settings/subscriptions →



Quill plans on the public pricing page. gixo.ai/products/content#plans

Free tools, no account needed

Paste your text and get a rule-based result. These tools use no AI and store nothing.

TOOL	WHAT IT DOES
Article Health Check gixo.ai/tools/article-health-check	A 0–100 health score with SEO and readability snapshots, a publish-readiness checklist, keyword placement and a link audit.
Document Formatter gixo.ai/tools/format-document	Uses rules to clean text, Markdown or HTML into headings, lists and tables. Plain-text formatting checks retained letters and digits; HTML is sanitized.
Content Brief Builder gixo.ai/tools/content-brief-builder	Builds an editorial brief with sections, word budgets, acceptance criteria, sources and links.
Article Outline Generator gixo.ai/tools/article-skeleton	Turns a topic and supporting points into a heading and evidence skeleton.
Brief Compliance Checker gixo.ai/tools/brief-compliance-check	Compares a finished draft with its brief.
AEO Answer Check gixo.ai/tools/answer-extractability	Checks direct-answer and extractability signals in a draft. It does not predict an AI citation.
Style-Guide Linter gixo.ai/tools/style-guide-linter	Checks copy against your own “avoid” and “prefer” rules.
Cannibalization Checker gixo.ai/tools/content-overlap-check	Compares up to 20 documents and flags likely overlap.
Content Audit Prioritiser gixo.ai/tools/content-refresh-scorer	Ranks a CSV of pages for refresh by age, traffic and conversions.
Draft Diff / Redline gixo.ai/tools/draft-diff	A section-by-section redline between two drafts.

The image shows a dark-themed web interface for an 'Article Health Check' tool. At the top, there is a text input field labeled 'Title (optional)' and a dropdown menu labeled 'Content type' with 'Blog post' selected. Below these is a large text area for the article body, with a placeholder text 'Your draft (HTML or plain text)' and 'Paste the article body here...'. At the bottom, there is a text input field for 'Target keywords (optional, comma-separated)' with an example 'e.g. ai proposal generator, rfp response'. Below the keywords field are two buttons: a yellow 'Check health' button with a small icon and a 'Clear' button.

The free Article Health Check. gixo.ai/tools/article-health-check

Tips

- **Conversions start straight away.** Choosing target formats and pressing Convert queues one piece per format, with no review step.
- **“Copy Link” copies your private workspace link.** To send something outside your team, create a public link from Share.
- **Pick the category before you publish.** The Publish button waits for one.
- **Looking for an older piece?** The Quill dashboard shows your 72 most recent; everything is on `/dashboard` .

Quick links

Quill dashboard	gixo.ai/dashboard/quill
Full writer	gixo.ai/content/create
Write with Text Only	gixo.ai/text-quick
Bring in a File	gixo.ai/content/import
Make Many at Once	gixo.ai/content/bulk
Integrations	gixo.ai/settings/integrations
My Shares	gixo.ai/content/my-shares
Brand Voice	gixo.ai/settings/brand-voice
Quill free tools	gixo.ai/quill/tools
Quill plans	gixo.ai/products/content#plans
Help and support	gixo.ai/support

Text checked against the Quill code on 9 October 2026. Editing-console, Power Edit, Ask Quill and Image Editor screens were captured on 9 October 2026 using a local reviewed sample clone. Other screenshots are from the earlier September guide and may show older controls. Scratch identity details are masked. If a screen does not match what you see, tell us at gixo.ai/support.