

Everything you need to write, check and publish in Quill

Articles, guides and posts grounded in your own sources, from first brief to WordPress, with a link to each screen.

START HERE

Your Quill dashboard

gixo.ai/dashboard/quill

Open the full writer

gixo.ai/content/create

Bring in a file

gixo.ai/content/import

Plans and your trial

gixo.ai/products/content#plans

What Quill is

Quill is Gixo's writing workspace. Start from a brief, your own source files or a draft you already have, and Quill produces a structured document — not a block of text — that you edit, review and deliver without leaving the page. It writes in 48 formats, from how-to guides and listicles to industry reports and video scripts, with 90 language and locale options.

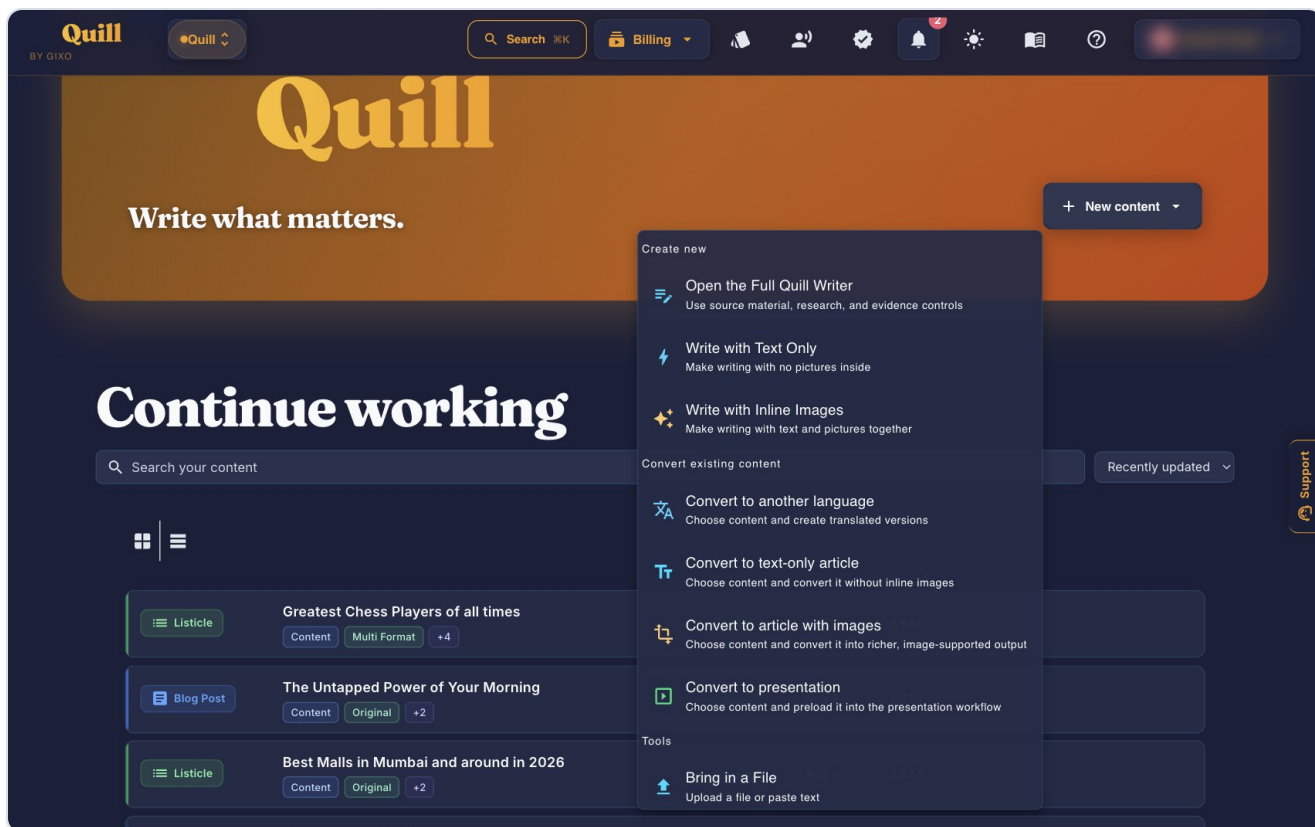
Quill grounds what it writes in the sources you select and cites them inline. Its checks look at structure, readability, coverage of your brief and overlap with your existing content, and the evidence panel shows what each claim rests on. It doesn't independently prove every claim is true, so a reviewer still reads before anything goes out.

Your Quill dashboard

New content at the top opens every way to start, in three columns: *Create new*, *Convert existing content* and *Tools*. Below it, *Continue working* shows your 72 most recently updated pieces; open a card to read it. Your full library, including social posts made from articles, is on the all-products home at [/dashboard](#).

Open your Quill dashboard gixo.ai/dashboard/quill →

All your work gixo.ai/dashboard →



The Quill dashboard with the New content menu open. gixo.ai/dashboard/quill

Ways to start

START POINT	WHAT IT DOES
Open the Full Quill Writer gixo.ai/content/create	The complete form: format, your own files, web research controls, brand facts and an editorial brief. Uses plan capacity.
Write with Text Only gixo.ai/text-quick	Type a topic and Quill picks the format. No images. Uses plan capacity.
Write with Inline Images gixo.ai/quick-generate	The same quick start, with images where the format calls for them. Uses plan capacity.
Convert existing content gixo.ai/content/convert/language	Translate a piece, or turn it into another format with or without images. A presentation conversion needs Gixo Lumen too. Each result uses plan capacity.
Bring in a File gixo.ai/content/import	Paste text, write Markdown or upload a document, audio or video file, free. <i>From a URL</i> writes an original article from a web page and uses plan capacity.
Make Many at Once gixo.ai/content/bulk	Up to 25 topics per batch, pasted one per line or uploaded with the XLSX utility. Business plan and up.

START POINT	WHAT IT DOES
Content Health Check gixo.ai/tools/article-health-check	A free score for SEO, readability and publish readiness. No account needed.
Document Formatter gixo.ai/tools/format-document	Free paste clean-up that restores headings, lists and tables. No account needed.

The full writer

It's one form. Fill in what you need, press **Start Writing**, and Quill writes the piece in the background.

1 What needs to be created?

The working title or editorial job, up to 200 characters, plus the *Language*. Put a longer brief in the brief or the extra notes below.

2 Pick the format

Six common formats are shown first; *Show 42 more formats* reveals the rest. Once you've typed a title, Quill suggests a best match.

3 Key words, brand and brief (optional)

Up to 30 key words. *Brand* grounds product facts in your saved brand documents. *Add a Content Brief* sets the primary keyword, search intent, reader stage, audience, required topics, questions to answer, evidence requirements, internal links and target words.

4 Use Your Own Files (optional)

Up to five files at a time, 500 MB each: PDF, Word, text, Markdown, images, audio and video. *Where the AI Can Look* is *Auto*, *Only my files* or *My files + the web*. The *Evidence trust profile* is *Balanced*, *High-trust only* or *Primary-only*, and you can limit research to trusted domains.

5 Start Writing

You can leave the page. When it's done, *Your Piece Is Ready!* shows the word count, images and number of sources cited, with **Open and Edit** and **View**.

THE TONE GOES IN EXTRA NOTES

The full writer has no tone field. Describe tone, audience and constraints in *Extra Notes*. Images follow the format you pick; when you want a draft with no images at all, use *Write with Text Only*.

The full writer: format, sources and evidence controls before anything is generated. gixo.ai/content/create

FORMAT GROUP	FORMATS
Guides (10)	How-To Guide, Beginner's Guide, Ultimate Guide, Quick Start Guide, Pillar Content, Troubleshooting Guide, DIY Guide, Best Practices, Buying Guide, Decision Guide
Educational (6)	Tutorial, FAQ, Glossary, What Is Article, 101 Introduction, Explanation Article
Lists (9)	Listicle, Resource List, Statistics Roundup, Pros & Cons, Alternatives List, Complete Directory, Checklist, Tips & Hacks, Mistakes to Avoid
Analysis (9)	News Report, Industry Report, Trend Analysis, Cost Analysis, Benchmark Article, Year in Review, Prediction Article, Myth Busting, History Article
Reviews (5)	Product Review, Comparison, Buyer's Checklist, Roundup, Overview
Tools (3)	Worksheet, Calculator Guide, Template
Travel, Creative, Content (6)	Travel Guide, Travel Itinerary, Video Script, Podcast Script, Blog Post, Product Description

LinkedIn posts and Twitter threads are made from an existing piece: open it and use **Create from this**.

Reading, editing and reviewing

Every piece opens in a read view with an action bar: **Edit**, **Regenerate**, **Create from this** (other formats, languages and visuals), **Download**, **Share** and **Publish**. *More actions* holds *Older versions*, *Import a new version*, *Copy Link*, *Embed*, *Past publishing* and *Delete this*. Below the article are its sources, a writing check, suggested next moves and comments.

The editor

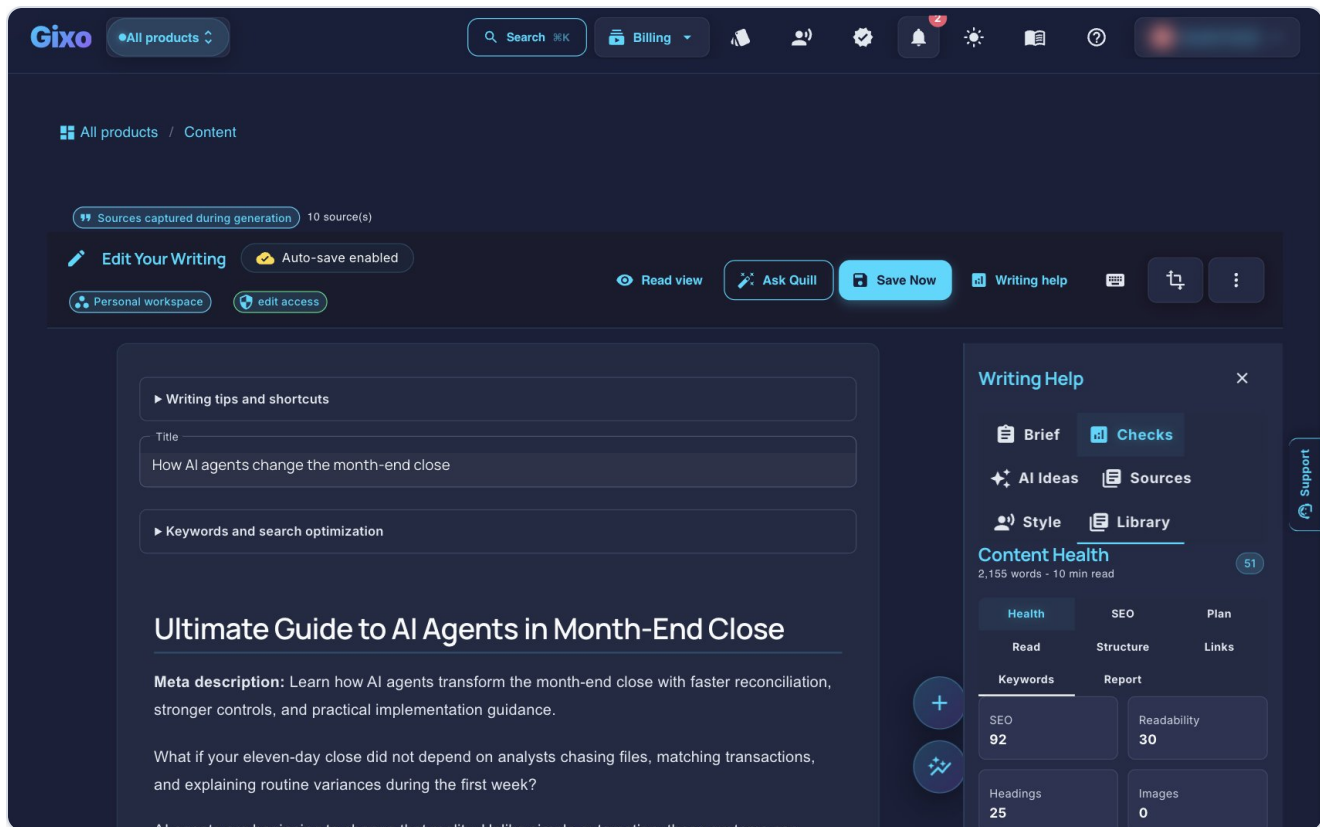
Select text for the toolbar: bold and italic, headings, alignment, right-to-left text, find and replace, links, tables, lists, blocks, comments, AI images and Prism visuals. Type **/** or click **+** to insert one of 22 blocks, including tips, warnings, pull quotes, FAQs, KPI stats, checklists, steps, comparison tables and **AI Write**.

WHAT YOU WANT	USE
Rework a passage you've highlighted	Quick AI : Rewrite, Simplify, Expand, Fix, Professional or Casual. Uses your plan's monthly AI assists.
A bigger rewrite of a selection	Power Edit , Ctrl/Cmd+P .
A set of changes across the piece	Ask Quill : describe the change, and Quill proposes edits for you to keep or drop. It uses plan capacity when it proposes; applying the edits is free.
Work key words in naturally	Improve for These Words , under <i>Keywords and search optimization</i> . The earlier text is kept in version history.

Writing help

Writing help opens a panel beside the editor:

- **Brief** — the editorial brief the piece is written to.
- **Checks** — a content health score with SEO, plan, readability, structure, links, keywords and a report. These checks use no AI.
- **AI Ideas** — suggestions on structure, SEO, readability and engagement.
- **Sources** — the evidence the draft was built from.
- **Style** — your Brand Voice profile, and *Check Terminology* against your brand dictionary, with recommended replacements.
- **Library** — approved facts, claims and sources to add to your writing.



The editor with Writing help open on the Checks tab.

Saving, versions and comments

- **Autosave** runs 20 seconds after you stop typing and never more than 60 seconds after your first change. **Save Now** or **Ctrl/Cmd+S** saves straight away.
- **Versions** are saved whenever the body changes. You can preview a version, compare it word by word with the current draft, and restore it.
- **Comments** can carry a review state, an assignee and a due date. They start on the Professional plan.

Getting it out

Download

Download opens the export workspace. Choose from seven standard templates and eleven premium themes, all included. Set the author, line spacing, header, footer, page numbers, paper size, orientation, cover page and table of contents, and add inline citations, a references section or your own confidential stamp. Then download PDF or DOCX, or download or copy HTML, Markdown, JSON or plain text.

GOOD TO KNOW

Downloading your own writing is free on every plan and never watermarked, and that holds after a trial ends too. You just need download access to the document.

Publish

Connect your sites once at **Settings** → **Integrations**, then use **Publish** on any piece. Fill in the title, slug, meta description, focus keyword, **category** (required), tags, featured image and an optional call to action, then **Publish** or **Save as Draft**. Delivery runs in the background; *Past publishing* shows the outbox.

Integrations gixo.ai/settings/integrations →

DESTINATION	HOW IT CONNECTS	WHAT HAPPENS
WordPress	Site URL, username and an Application Password	Publishes or saves a draft post, with categories and tags. Images stay hosted by Gixo, and the featured image isn't set on WordPress.
Ghost	Site URL and an Admin API key	Publishes or saves a draft, and sets the featured image.
Medium	An integration token	Sends a draft, or an unlisted post when you choose Publish. Make it public inside Medium.
Substack	Nothing to connect	Export only: copy-ready Markdown, title, subtitle and images.

Share

Share has two options. A **Public Link** can be view only (the default) or view and download, with an optional expiry date and password. Once it exists, you can copy it, get embed code (unless it's password-protected), open the share page or revoke it. Recipients who can download get PDF or DOCX. Every link tracks views and downloads under *My Shares*. **Team Sharing** shares with named people or a team, and starts on the Professional plan. gixo.ai/content/my-shares

Your brand in Quill

- **Brand product sources** — upload your product documents so that product, brand and service facts come from them. gixo.ai/settings/brand-sources
- **Brand dictionary** — banned and preferred terms, applied when Quill writes and checked in the editor's Style tab. gixo.ai/settings/brand-style
- **Brand Voice** — a voice profile built from your writing samples and used at generation time. It needs a Professional plan or higher in any Gixo product. gixo.ai/settings/brand-voice

Plans and your trial

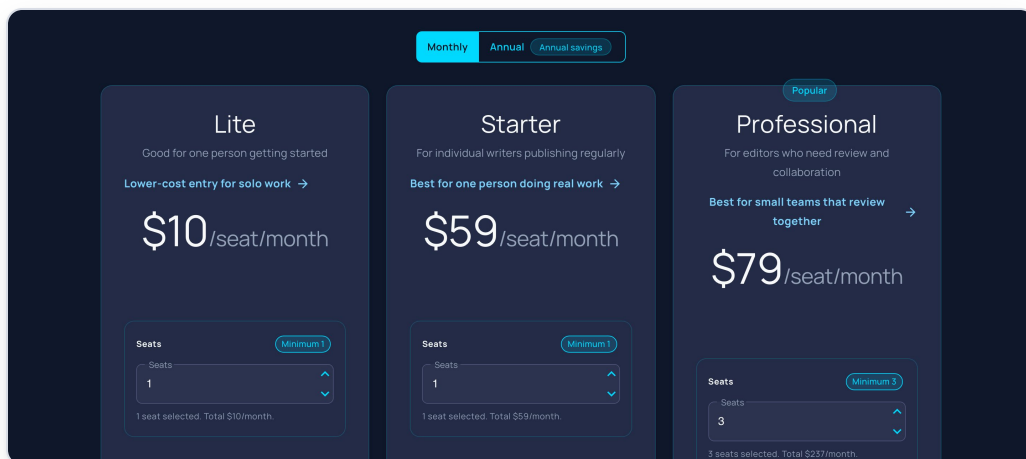
Quill is priced per seat, in US dollars. Every plan includes generation capacity that resets each month; your subscriptions page shows a usage bar rather than counts.

PLAN	PER SEAT, MONTHLY	PER SEAT, ANNUAL	MINIMUM SEATS
Lite	\$10	\$90	1
Starter	\$59	\$599	1
Professional	\$79	\$799	3
Business	\$99	\$999	5
Enterprise	\$129	\$1,299	10, through Azure Marketplace or a private offer

- **Every plan:** writing, conversions, checks, exports, public share links and publishing to WordPress, Ghost and Medium.
- **Professional and up:** comments, sharing with named people or a team, and Brand Voice.
- **Business and up:** Brand Kit and *Make Many at Once*.
- **The 14-day trial** needs no card, and each email address gets one. The clock starts when you click **Start my 14 days**. It works like Starter, so it includes sharing and publishing but not comments, Brand Voice or bulk writing. When it ends, you can still read and download everything; writing, AI assists, sharing and publishing stop until you choose a plan.

Start a 14-day Quill trial gixo.ai/start-trial →

My Subscriptions gixo.ai/settings/subscriptions →

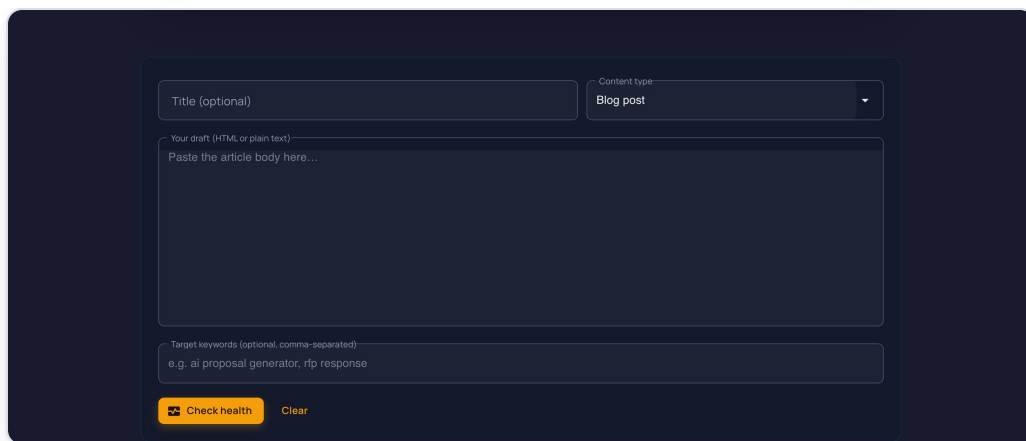


Quill plans on the public pricing page. gixo.ai/products/content#plans

Free tools, no account needed

Paste your text and get a rule-based result. These tools use no AI and store nothing.

TOOL	WHAT IT DOES
Article Health Check gixo.ai/tools/article-health-check	A 0–100 health score with SEO and readability snapshots, a publish-readiness checklist, keyword placement and a link audit.
Document Formatter gixo.ai/tools/format-document	Turns messy text, Markdown or exported HTML into clean headings, lists and tables without changing your words.
Content Brief Builder gixo.ai/tools/content-brief-builder	Builds an editorial brief with sections, word budgets, acceptance criteria, sources and links.
Article Outline Generator gixo.ai/tools/article-skeleton	Turns a topic and supporting points into a heading and evidence skeleton.
Brief Compliance Checker gixo.ai/tools/brief-compliance-check	Compares a finished draft with its brief.
AEO Answer Check gixo.ai/tools/answer-extractability	Checks whether a page gives the direct, quotable answer that AI answer engines lift.
Style-Guide Linter gixo.ai/tools/style-guide-linter	Checks copy against your own “avoid” and “prefer” rules.
Cannibalization Checker gixo.ai/tools/content-overlap-check	Compares up to 20 documents and flags likely overlap.
Content Audit Prioritiser gixo.ai/tools/content-refresh-scorer	Ranks a CSV of pages for refresh by age, traffic and conversions.
Draft Diff / Redline gixo.ai/tools/draft-diff	A section-by-section redline between two drafts.



The free Article Health Check. gixo.ai/tools/article-health-check

Tips

- **Conversions start straight away.** Choosing target formats and pressing Convert queues one piece per format, with no review step.
- **“Copy Link” copies your private workspace link.** To send something outside your team, create a public link from Share.
- **Pick the category before you publish.** The Publish button waits for one.
- **Looking for an older piece?** The Quill dashboard shows your 72 most recent; everything is on [/dashboard](#).

Quick links

Quill dashboard	gixo.ai/dashboard/quill
Full writer	gixo.ai/content/create
Write with Text Only	gixo.ai/text-quick
Bring in a File	gixo.ai/content/import
Make Many at Once	gixo.ai/content/bulk
Integrations	gixo.ai/settings/integrations
My Shares	gixo.ai/content/my-shares
Brand Voice	gixo.ai/settings/brand-voice
Quill free tools	gixo.ai/quill/tools
Quill plans	gixo.ai/products/content#plans

Current as of 14 September 2026 and checked against the Quill code. If a screen doesn't match what you see, the product has moved on — tell us at gixo.ai/support and we'll update this guide.