

Everything you need to draft and deliver proposals in Arc

Proposal drafts grounded in your own files, a response workspace for formal bids, tracked delivery and a free completeness check, with a link to each screen.

START HERE

Your Arc dashboard

gixo.ai/dashboard/arc

Write a proposal

gixo.ai/proposals/create

Your proposals, with deadlines

gixo.ai/arc/projects

Free completeness check

gixo.ai/arc/analyze

What Arc is

Arc writes first drafts of proposals from your own source material. Pick one of 21 proposal types — a sales proposal, an RFP response, a renewal, a consulting proposal, a grant or a government bid — and upload the RFP, past proposals, case studies and pricing schedules. Arc builds a structured draft that follows the section plan for that type. Web search is off, so Arc uses your files as its factual grounding. Missing details may be omitted, phrased generally or marked for confirmation; they do not all appear as TBD. Compare the draft with your sources and check names, dates, amounts and commitments before sending.

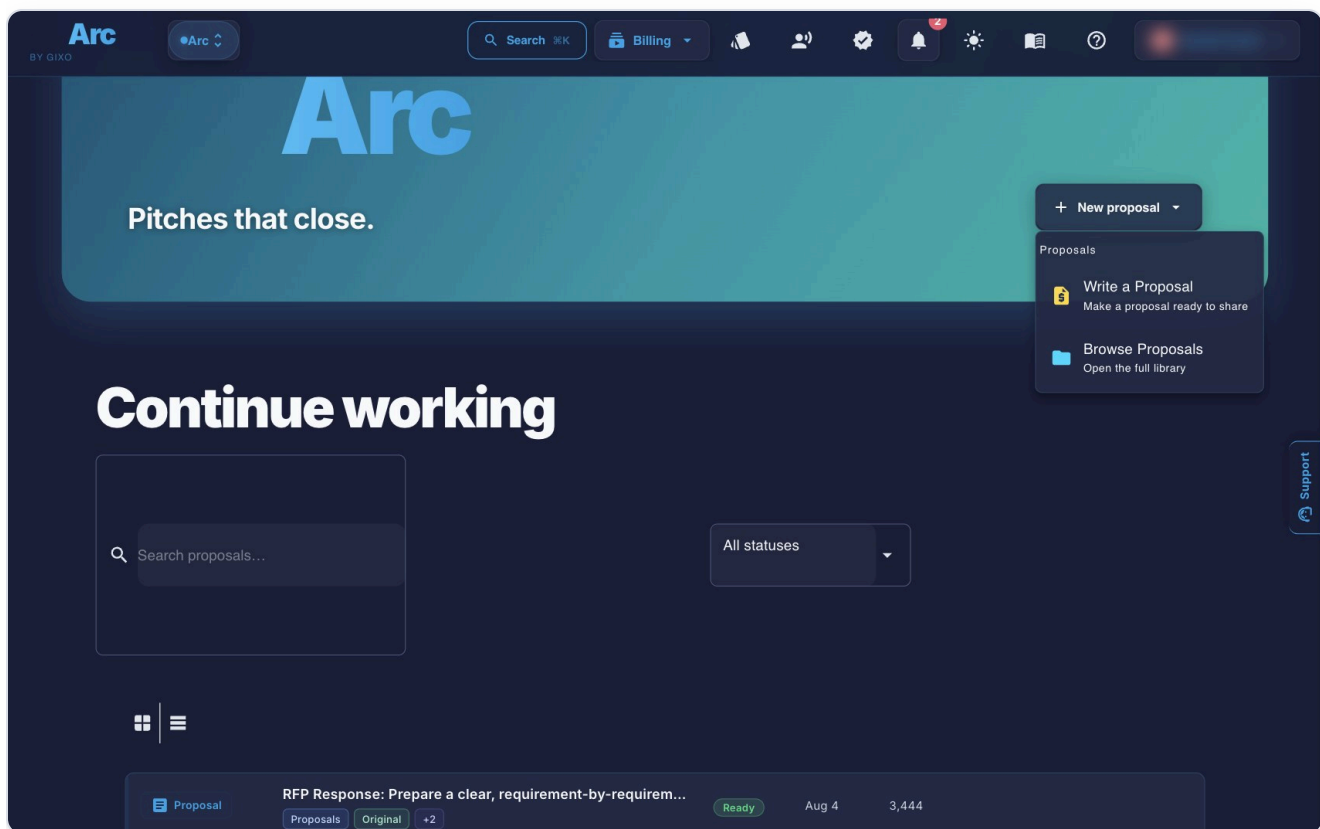
Every proposal opens in its own **workspace**, with four tabs: **Preview**, **Draft**, **Review** and **Deliver**. For a formal bid, Draft lists the buyer's requirements so your team can answer each one, with owners, reviewers, due dates and evidence, plus win themes, bid scoring, sign-offs and a reusable answer library. Review is one list of what to fix before sending. Deliver downloads the proposal, sends it to the buyer — as a tracked link, an email from Gixo or a signature request — and locks the final version. And anyone can run the free **Proposal Completeness Check** on a draft or an RFP without an account.

Your Arc dashboard

New proposal at the top starts a draft, and three tiles under it start a *Client proposal*, a *Consulting proposal* or an *RFP response*. **Your proposals** lists your work as cards or as a list. Search and the status filter (Ready, Writing..., Needs attention) run over every proposal you have, and **Load more** pages past the first 72. A proposal Arc is still writing shows as a *Writing...* card that opens it. The list view is a table with each proposal's deadline, readiness and status; once three or more proposals have a recorded result, it also says how many you won. Every proposal opens in its workspace.

Answer library sits at the top beside **Tools**. Tools holds the free Arc tools and your last six deliveries, each with *Copy tracked link*.

[Open your Arc dashboard](https://gixo.ai/dashboard/arc) gixo.ai/dashboard/arc →



The Arc dashboard. gixo.ai/dashboard/arc

Writing a proposal

Three steps, all on one page. Generating the draft uses plan capacity.

[Create Proposal](https://gixo.ai/proposals/create) gixo.ai/proposals/create →

1. Proposal type

Six types are tiles — Sales Proposal, RFP Response, Consulting Proposal, Project Proposal, Quote / Estimate and Renewal Proposal — three of them showing the first page of a proposal Arc wrote for that type. *More types* holds the other fifteen. Sales Proposal is chosen to begin with. If one of your sources is the buyer's RFP, Arc switches the type to RFP Response and says so, with **Undo**; once you pick a type yourself, Arc leaves it alone. Each type comes with its own section plan, target length and tone. All 21, in the catalog's groups:

GROUP	TYPES (ABOUT HOW MANY WORDS)
Sales & New Business	Sales Proposal (2,500) · RFP Response (4,000) · Enterprise Proposal (5,500) · Quote / Estimate (600)
Retention & Expansion	Renewal Proposal (1,800) · Expansion Proposal (1,500) · Win-Back Proposal (1,200)
Professional Services	Consulting Proposal (2,200) · Project Proposal (2,000) · Retainer Proposal (1,800) · Staffing Proposal (1,200)
Partnerships & Strategic	Partnership Proposal (2,500) · Joint Venture Proposal (3,000) · Sponsorship Proposal (1,800)
Internal & Funding	Internal Business Case (2,000) · Grant Proposal (3,500) · Investment Proposal (3,000)
Specialized	Government Proposal (5,000) · Research Proposal (4,000) · Creative Proposal (1,800) · Tech Implementation Proposal (3,500)

2. Sources

Arc needs at least one source. Paste a brief, an RFP, notes or an email under *Paste your brief, notes or the RFP* and click **Add pasted text** (up to 150,000 characters; it stays on this page only, so add it again if you reload). Or upload up to 10 files and 2 GB in total, with a 500 MB general per-file ceiling and a 64 MB ceiling for Word, PowerPoint and Excel files: PDF, Word (.docx), PowerPoint (.pptx), Excel (.xlsx), plain text (.txt), and PNG or JPEG images. To use an email as a file, save it as a PDF first. *Reuse saved content as a source* copies the text of something you've already saved in Gixo.

Each source arrives with a **Role** filled in: the buyer's RFP for the first source of an RFP response, a buyer attachment otherwise, and the buyer's RFP for a file whose name or opening line says it is one. Change it if Arc guessed wrong — buyer RFP or questionnaire, buyer addendum, buyer attachment, pricing schedule, submission instructions, company policy, product documentation, case study, past proposal, legal or commercial terms, or team credential — so Arc knows how to use it. A role never holds up Generate. The draft's structure comes from the proposal type, not from any template you upload. To see how it works first, click *Try with a sample RFP*.

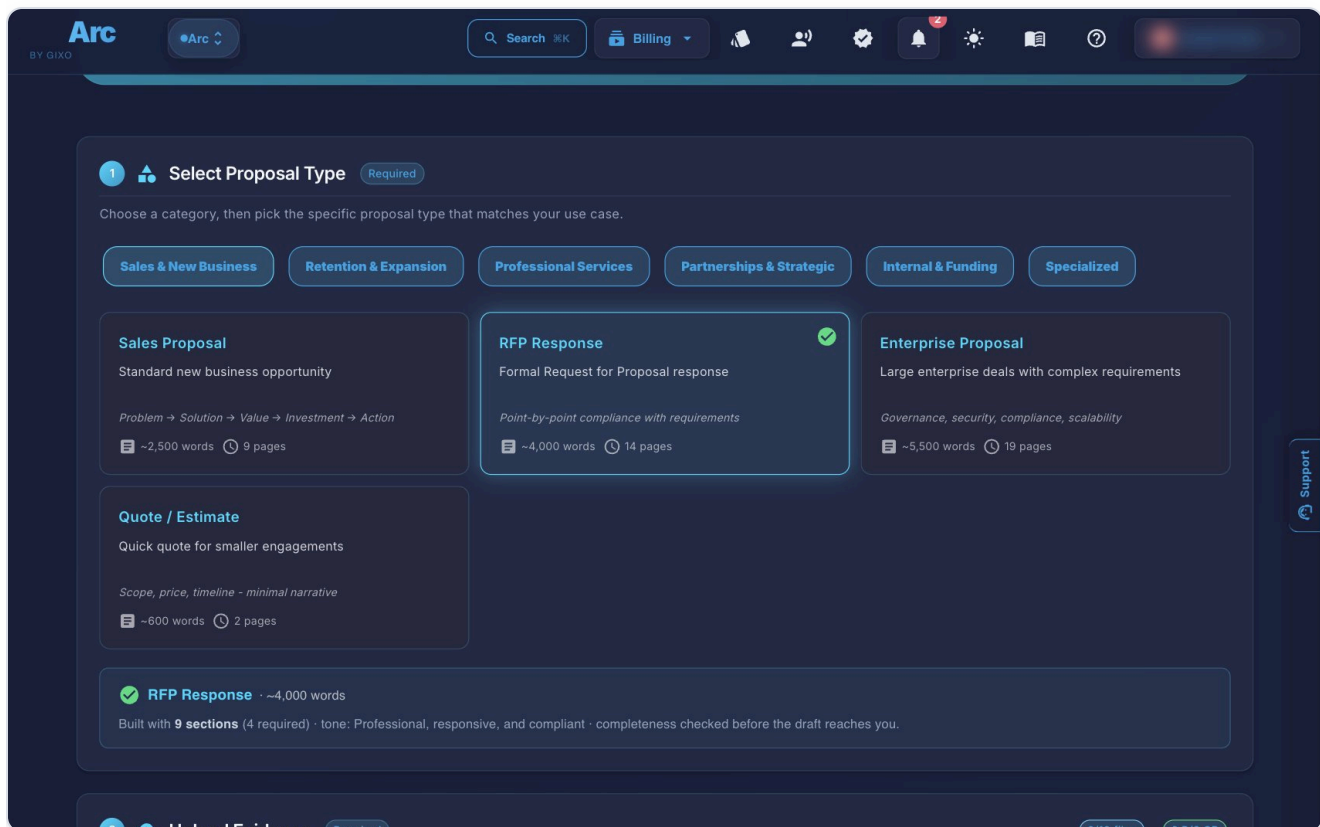
3. Extra details (optional)

Say what the proposal is for under *Extra instructions for Arc*, and choose the proposal language. Add any *Regulatory / Compliance Context* — jurisdiction, applicable laws or standards, specific references — which steers the draft but isn't treated as evidence. *Commercial Context* takes a value range, how many days the proposal stays valid (1–365), a currency from the current regional currency picker and payment-terms guidance. Then click **Generate Proposal**, below this step.

Once Arc starts, a progress panel takes the form's place. **Open proposal** opens it in its workspace when it's written. Arc keeps writing if you leave the page or start another proposal; you'll find it in Your proposals.

IF GENERATE STAYS GREYED OUT

A list above the button says what is still needed, with a link to each: a proposal type, a source, or a source whose text Arc hasn't read yet. If a file still shows *Processing* or *No text extracted*, wait and use *Check status*, or remove the file.



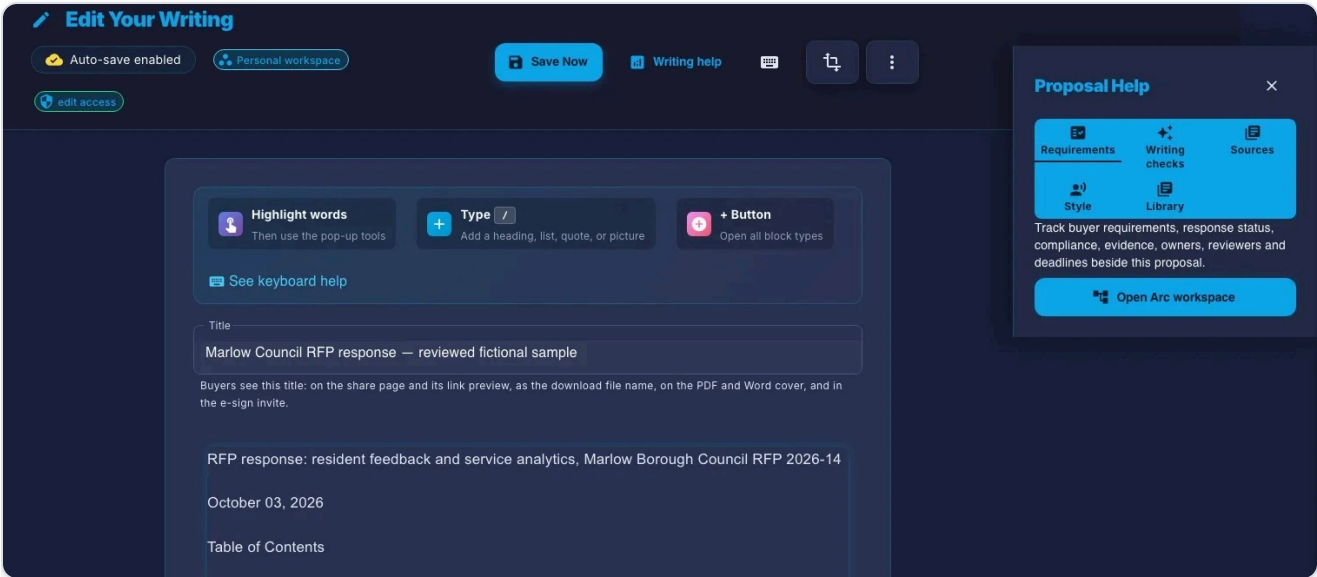
Create Proposal with the RFP Response type selected. gixo.ai/proposals/create

Working on the draft

A proposal opens in its workspace (described below). **Edit proposal** at the top of the workspace opens the editor. *Comments, versions and signatures*, on the Preview tab, opens the read view, whose action bar has **Edit, Regenerate, Create from this, Response workspace, Send to buyer, Create pitch deck** and

Download. *More actions* holds *Versions*, *Import a new version*, *Copy link* and *Delete this*. The read view also shows the proposal's delivery history and its signature requests.

IN THE EDITOR	WHAT IT DOES
Proposal Help	A side panel with three tabs. <i>Checks</i> holds the draft checks, suggestions and your style terms. <i>Sources</i> holds the proposal's sources and the fact library, which adds approved facts, claims and sources to your writing. <i>Requirements</i> has <i>Open Arc workspace</i> .
Selection AI	Select text and choose <i>Rewrite...</i> for Rewrite , Simplify , Expand or Power edit , where you say in your own words what to change.
Versions	<i>Save a Version</i> and <i>Versions</i> , in the editor's More menu.
Handing it over	Download and Send to buyer sit in the editor's top row, as in the read view. A proposal is shared through <i>Send to buyer</i> ; the More menu's <i>Copy link for your team</i> copies a link to the proposal in Gixo, for your team.



Captured 10 October 2026 with editing access. Edit the proposal narrative with formatting and save controls, and open the response workspace from Proposal Help. The fictional sample was prepared manually.

Versions

×

Marlow Council RFP response — reviewed fictional sample

Current version: 5 • Saved versions: 1

Version	Modified			
v4	Oct 10, 2026 11:21	Preview	Compare	Restore

What changed between v4 and the current draft

Word-level comparison of the visible text. ~~Struck-through~~ was removed, **highlighted** was added.

We propose a 24-month service, with the Council's option to extend for 12 months. Our priced 24-month proposal is £298,720 excluding VAT, within the Council's £330,000 excluding-VAT budget ceiling. We will deliver the service through an integrated survey, data engineering, dashboard and governance approach led by Imogen Farrow, Engagement Director.

This proposal **is**remains valid for 60 days from its date of issue. We accept the Council's standard terms and conditions with no clarifications.

Yours faithfully,Imogen FarrowEngagement Director, Larkfield Analytics Ltd

Executive Summary

Close

Captured 10 October 2026 with editing access. Compare a genuine saved version 4 with version 5 after a manual wording edit. Removed and added words remain visible; this is not an AI revision.

The proposal workspace

Every proposal opens here, from every list in Arc and from the editor's Requirements tab. The top of the page has **Edit proposal** and, once the requirements are listed, **Create pitch deck**. Below it are four tabs.

Your proposals

gixo.ai/arc/projects

→

TAB	WHAT IT HOLDS
Preview	The proposal as the buyer will read it, with a note of how many things Arc's AI check against your files found and <i>Open Review</i> to see them. <i>Comments, versions and signatures</i> opens the read view.
Draft	For a bid, List the requirements asks for the opportunity name, buyer, RFP or tender number and submission deadline, then reads the buyer's files and lists every requirement so you can answer each one. After that, Draft holds the answers and the focused answer editor, the requirement and response matrix, <i>Work profile and approved evidence</i> , <i>Bid details and strategy notes</i> and the sources. The proposal type decides whether Draft leads with scope, deliverables and fees or with the buyer's requirements.
Review	<i>What to fix before sending</i> : one list, with a row per requirement, a row for the whole proposal and a row for the AI check against your files. Each row says what Arc found in plain words and quotes the sentence it's about; <i>Open answer</i> , <i>Fix with Ask Arc</i> and <i>Show in proposal</i> take you to it. Items that don't block sending can be marked checked. <i>Review settings</i> holds sign-offs, who checks what, company facts, files read and review rules.
Deliver	Download proposal (Word or PDF), Send to buyer and, once the requirements are listed, Download compliance matrix as CSV or Markdown. Then a readiness line and Lock final version , and the history of what was sent. <i>More</i> holds the <i>Response pack (PowerPoint)</i> , <i>Check the buyer's files</i> and <i>Save a snapshot (not final)</i> ; <i>Records and settings</i> holds the outcome, CRM links and webhooks.

- **Requirement and response matrix.** In Draft, under *All requirements in one list (and addendum changes)*. Each requirement has an owner, a reviewer, a due date, a structured or rich response, and evidence. *Find reusable answer* pulls from your answer library, and *Save response to library* adds a good answer to it. You can add and merge requirements, filter by workflow, compliance, evidence, owner or overdue items, and save views.
- **Ask Arc about this response.** Arc drafts a suggested response for the requirement, which stays unapplied until you review it. It requires active Arc generation access, with no per-run deduction for this action. Review the suggestion before applying it.
- **Strategy.** Under *Bid details and strategy notes*, record the bid decision, score qualification criteria from 0 to 5, and list stakeholders, competitors, differentiators and **win themes**, each with a buyer-facing message and proof. The buyer never sees these notes; Ask Arc reads them when it drafts an answer.
- **Sign-offs.** Under Review settings, apply a sign-off template, set a decision, reviewer and due date for each, mark which are required for submission, and notify pending reviewers. A sign-off can also be marked from the Review list.
- **AI answer checks.** Each time you save the workspace, Arc's AI review reads the answers: whether an answer's passage covers its requirement (addressed, partly, declined, not addressed, or only repeating the requirement), whether the evidence attached to an answer supports a high-risk claim, and whether tone, terms and other answers agree. Each verdict must quote the answer. What the review can't check shows as not checked, with Arc's word-match estimate. It needs active Arc generation access and doesn't draw on plan capacity.

- **Placeholders.** A bracketed placeholder left in the draft, such as [Firm Name], stays visible in Review and blocks **Lock final version** until you replace it; so do prices marked TBD in the price table.
- **Lock final version.** Once nothing required is open, every answered requirement is approved and the required sign-offs cover the current version, **Lock final version** freezes the reviewed proposal and its files. Each locked version is listed with *Download locked version*, and Send to buyer can send it exactly as it was locked. Its Word and PDF use the Arc proposal theme and, when your plan includes it, your Brand Kit, as do the signing PDF and the buyer page's downloads. *Save a snapshot (not final)* keeps a copy without locking.
- **Saving.** The status line shows *All changes saved*. If a save doesn't go through, a recovery draft is offered back to you.

Response queue

Find a response

Requirement 1 · Drafting

The supplier will (a) design and run a resident feedback survey...

Needs Verification

Requirement 2 · Drafting

The contract term is 24 months with an option to extend for 12...

Needs Verification

Requirement 3 · Drafting

For pricing, assume one survey round in each year of the contract...

Needs Verification

Requirement R1 · Drafting

A resident survey designed for a response rate that can be reporte...

Mandatory · Needs Verification

Requirement R2 · Drafting

Connection of the web form, the contact-centre log, paper comme...

Mandatory · Needs Verification

Requirement R3 · Drafting

Dashboards for at least 20 named service managers, with role-base...

Mandatory · Needs Verification

Requirement 1 · Response

The supplier will (a) design and run a resident feedback survey programme, (b) connect the four existing channels into one reporting store, (c) provide dashboards for service managers and a quarterly report for the Cabin...

The supplier will (a) design and run a resident feedback survey programme, (b) connect the four existing channels into one reporting store, (c) provide dashboards for service managers and a quarterly report for the Cabinet, and (d) train Council staff to use them.

Source revision: 364845c7340dfa68f58c6a8ae09a66038a02e5153c42e2b0eb235ac927258e03rtp-marlow-council.md · page , paragraph , sheet , cell 133 words / no word limit · 882 characters / no character limit

Bold
Italic
Bullet list
Numbered list
Table

Larkfield Analytics Ltd proposes a managed resident feedback and service analytics service that will create a single, daily refreshed reporting store for the Council's web form, contact-centre log, paper comment cards and annual residents' survey.

Integrated resident insight: We will design one survey round in each contract year for 8,000 postal and online invitations, using a written sampling and weighting method agreed during discovery so that response rates can be reported by ward.

Executive assurance: Sunniva Hale, Senior Survey Analyst, will prepare the quarterly written Cabinet report. Imogen Farrow will sign off every report and can present to Cabinet on request.

Secure delivery: We will host Council data in a UK data centre, encrypted at rest and in transit. A Council-approved data protection impact assessment will be completed before personal data is processed.

Rich formatting is preserved in Arc. Buyer workbook answers use plain text: Word return files currently flatten changed answers. Check output preflight before release.

► Compare with saved answer

⚠ No supplier evidence is linked. The buyer's request does not verify your capability.

Ask Arc about this response

Draft a qualified, evidence-backed response and identify gaps.

Response posture

Qualified response

Paid Arc drafting. Scope: this requirement, saved opportunity strategy and approved supplier facts. Suggestions remain unapplied until reviewed. Ask Arc

Close focused editor
Next requirement
Submit for review

Captured 10 October 2026 with editing access. Work through the buyer requirements beside a focused rich response. This fictional response was prepared manually from the reviewed sample; supplier evidence still needs checking.

[Inspect the full-size captures](#) .

Rich formatting is preserved in Arc. Buyer workbook answers use plain text; Word return files currently flatten changed answers. Check output preflight before release.

► Compare with saved answer

 No supplier evidence is linked. The buyer's request does not verify your capability.

Ask Arc about this response

Shorten this response; preserve commitments and flag missing supplier evidence. Do not invent facts.

Response posture

Qualified response

Paid Arc drafting. Scope: this requirement, saved opportunity strategy and approved supplier facts. Suggestions remain unapplied until reviewed. [Ask Arc](#)

[Close focused editor](#)
[Next requirement](#)
[Submit for review](#)

Captured 10 October 2026 with editing access. Set an instruction and response posture for the selected requirement. This Ask Arc instruction is prepared but unsubmitted; no returned suggestion is shown. This is an excerpt from the focused editor for Requirement 1.

Submission readiness: 38%
 63 blocking · 5 warning(s)

[Compliance matrix](#)

[Response pack](#)

[Create pitch deck](#)

[Run package preflight](#)

[Create submission snapshot](#)

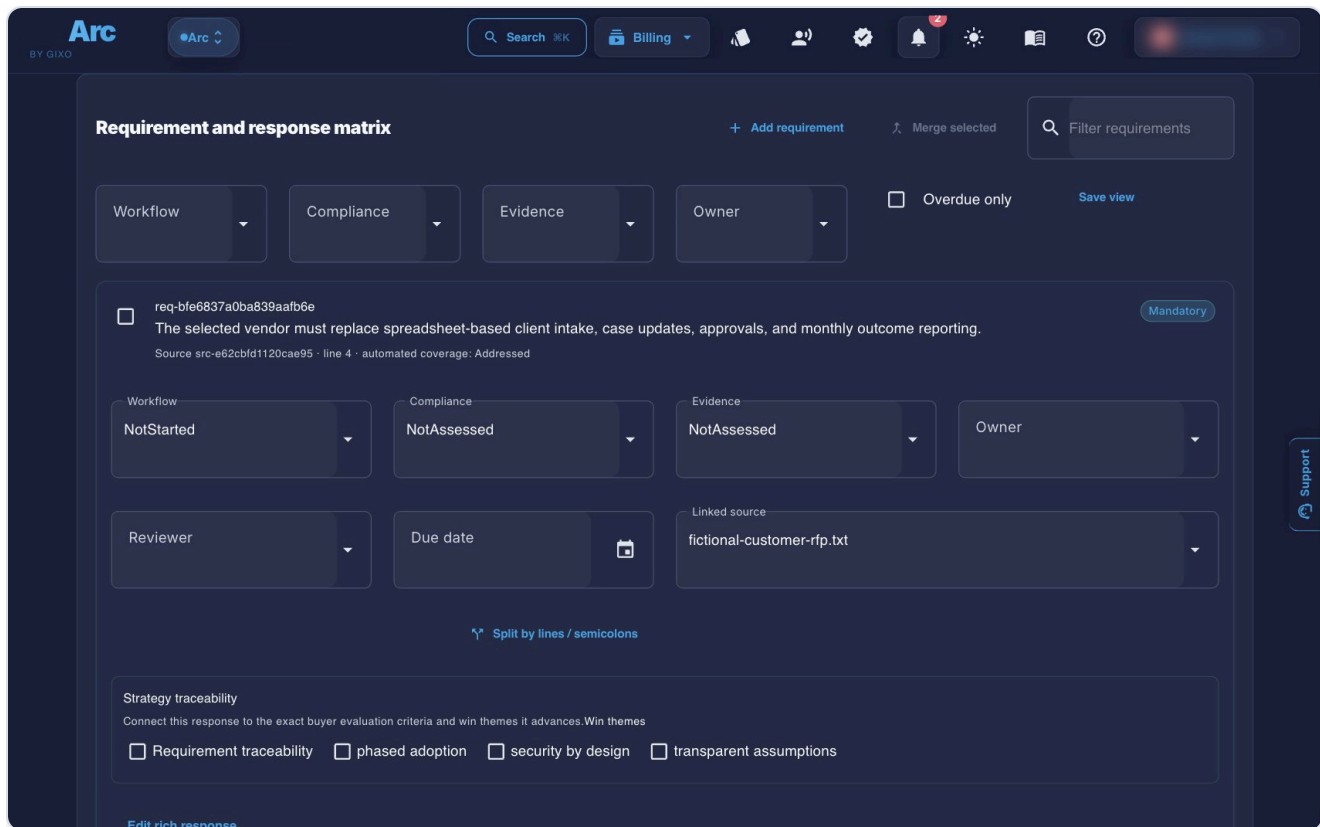
[Create approved release](#)

Resolve the required review items before creating a release. [Open review checklist](#)

• Source examination is incomplete for rfp-marlow-council.md. Failed, capped or unread ranges are retained; review a focused source or explicitly re-analyze before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release. • A selected source quotation is stale, unavailable or does not match its exact retained passage. Recheck it before release.

Captured 10 October 2026 with editing access. Inspect submission readiness and the unresolved source checks. Submission snapshot and approved release remain disabled while required review items are open.

Your proposals (gixo.ai/arc/projects) is your list as a table, with each proposal's deadline, readiness and bid decision. Above it: how many bids are active, how many are due in the next seven days, average readiness and the open pipeline. Search by opportunity or buyer, and filter by status, deadline or go / no-go. The **Arc answer library** holds approved answers, with approve and request-changes steps and an audit CSV export. gixo.ai/arc/library



The Arc response workspace: the requirement and response matrix, with owners, evidence and status.

What Arc checks, and what you set

Switching tabs does not approve the proposal. These are the deeper tools behind Draft, Review and Deliver.

Arc's AI check against your files

When Arc finishes writing a proposal, it checks the text against the files it was written from and saves the result with the proposal. Each thing it flags is a row in Review, with the draft passage and the file and passage it was checked against. The saved check isn't rerun as you edit: once the proposal changes, it is marked out of date, and regenerating the proposal checks it again.

Inspect evidence and source coverage

Use **Load retained passage** to inspect a source before selecting a literal quotation and its character offset. Saving lets the server check that passage against the retained source version. A passage found there shows that the wording occurs there, not that its interpretation is correct or that your company meets the requirement. **Source examination coverage** records read, failed and limit-reached ranges; it does not establish that every requirement was discovered. Review unread material and source changes explicitly.

Approved supplier facts require company evidence and an explicit human review. Optional **Paid semantic requirement review** returns quoted candidates for amendment review, leaving existing answers unchanged. It needs active Arc generation access and has no per-call deduction; the free deterministic

reanalysis remains a separate action. Arc then cross-checks the candidates against the source: a line that states an obligation with *shall*, *must*, *required* or *mandatory* but that no candidate covers is listed under *Possible missed requirements*, and a candidate with no obligation word or requirements heading behind it is marked AI-only for you to confirm. Both are advisory; neither adds, removes or rewrites a requirement. All of these sit under Review settings.

Set a proposal review policy

Under Review settings, a review administrator can append a retained policy version with required phrases, prohibited phrases, maximum line discounts or minimum offer validity. Mark a rule required before release when it should block. Save the workspace to publish the version; published versions cannot be edited or removed. These literal and commercial checks cover structured responses, scope sections and included buyer answers. They do not interpret legal clauses or replace specialist approvals, which must cover the current revision.

Separate the buyer value case from the quote

Under *Work profile and approved evidence* in Draft, enable **Include a buyer value case** and enter upfront cost, annual operating cost, annual benefit, horizon, discount rate, assumptions and evidence uncertainties. Arc calculates total benefit, total cost, net benefit, ROI, simple payback and NPV for base and benefit 20% lower or higher cases over one to ten years. Annual costs and benefits are constant, cash flows occur at year end, and tax, inflation, financing and growth are excluded. The result does not change the pricing schedule or forecast an outcome; a finance owner reviews the assumptions.

Import reviewed Prism pricing metrics

After adding pricing rows, import a reviewed calculation metric pack. Choose raw or display values for quantities and unit prices, inspect the preview and apply it explicitly. Units and currencies must match exactly: no conversion is performed. Imported values stay pinned to the retained pack rather than live-syncing. Unlink them or import and preview a revised pack to change them.

Prepare a repeatable response run

Under *More* in Deliver, once a buyer addendum is among the sources or a run exists, a saved response recipe records required source roles, scope, review gates and costing selections for a named request or period. Prepare the run, inspect source, answer and price changes, and explicitly confirm review before accepting it. Acceptance uses the normal Lock final version checks. This is not scheduled autonomous drafting or publication; accepted bundles remain retained within the workspace history limits.

Choose the proposal source for a Lumen pitch deck

Create pitch deck, at the top of the workspace, asks for current saved scope sections or a retained approved edition. The handoff retains the source revision and digest, then opens the separate Lumen outline workflow. Lumen access and normal generation checks apply. Later proposal edits do not automatically update the deck; review source drift and the resulting presentation before sharing. A response-pack PowerPoint is a separate direct workspace export.

Your proposals reports the recorded Won/Lost result, the library-assisted result, loss reasons and open-pipeline value once three or more proposals have a recorded result, with cycle and answer-learning signals under *What's working*. It works from the most recently updated proposals the page loads, and says so when there are more. These signals are descriptive, not CRM-wide attribution or a promise of improved win rate. Record a result under *Records and settings* → *Did you win?* in Deliver.

Delivering the proposal

Send to buyer

Send to buyer — in Deliver, in the read view and in the editor — opens one dialog with three choices. *Tracked link*: Gixo makes a link for this buyer, and you copy it and send it yourself. *Email it for me*: Gixo emails the buyer a link made for them, with an optional note, and tells you when they open it; tick *Enable automatic follow-up reminders* to remind the recipient by email if the proposal stays unopened or before the link expires. *Ask them to sign*: the signature request form, below.

For a link, fill in the recipient's name and email (used for tracking), choose *View only* or *View & download*, and optionally add an expiry date and a password. Give it a *Delivery label*. Sent from Deliver once you've locked a version, *What the buyer gets* lets you send that version instead of the proposal as it is now. Then click **Create Link**, or **Send by Email**. The recipient can read the proposal and click **Accept proposal**, and your delivery history shows when it was opened, downloaded and accepted. When the recipient opens or downloads the proposal, you also get a notification in Gixo and, unless you switch those emails off in Settings, an email. At the foot of the dialog, *Public link* makes one link for anyone who has it, on plans that include it.

Signatures

In **Send to buyer**, choose *Ask them to sign*. Add up to 10 signers (name, email and optional role) and an optional message, then click **Freeze document & send**. Each signer gets a personal email link to a fingerprinted PDF snapshot of the document as it stands at that moment. It's a simple electronic signature, not a qualified or certificate-based one. The read view's **Signatures** panel lists your requests; there you can void one or download the signed copy.

Downloads

Download proposal in Deliver, or **Download** in the read view or editor, opens the export page. Choose PDF or Word, then **Download**. *More formats* holds a web page (HTML), Markdown, JSON and plain text, and the text formats can also be copied. A proposal starts on the theme made for its kind — an RFP on RFP Response, a grant or public-sector bid on Grant / Public Sector, and so on — among six proposal themes: Executive Sales, Consulting Engagement, RFP Response, Grant / Public Sector, Partnership / Strategic and Tech Implementation. The general themes are under *More themes*, and a sources section is included by default. The workspace adds the compliance matrix (CSV or Markdown), the response pack (PowerPoint) and locked versions.

Plans and your trial

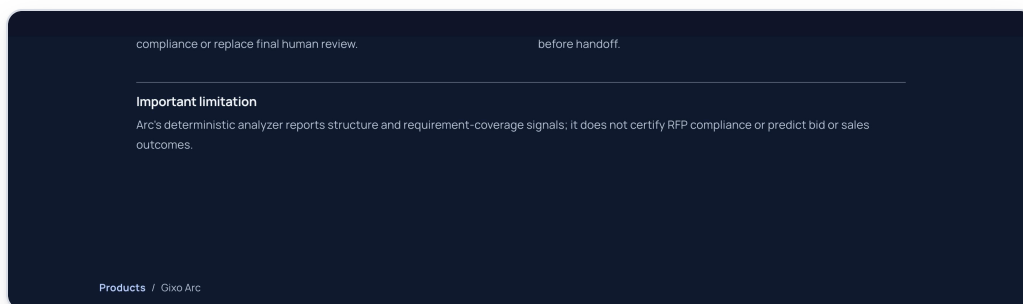
Arc is priced per seat, in US dollars. Every paid Arc plan includes drafting capacity that resets each month; your subscriptions page shows a usage bar rather than counts.

PLAN	PER SEAT, MONTHLY	PER SEAT, ANNUAL	MINIMUM SEATS
Starter	\$49	\$490	1
Professional	\$129	\$1,299	2
Business	\$149	\$1,499	5
Enterprise	\$179	\$1,799	10, through Azure Marketplace or a private offer

- **Every paid Arc plan** includes proposal drafting, the response workspace, tracked links, signature requests and exports.
- **Comments**, including comments on requirements in the workspace, start at Professional.
- **The 14-day trial** needs no card, and each email address gets one. It works like Starter and takes you straight to *Create Proposal*. After it ends, your proposals stay open to you, and drafting pauses until you choose a plan.

Start an Arc trial gixo.ai/start-trial →

Arc plans gixo.ai/products/proposals#plans →

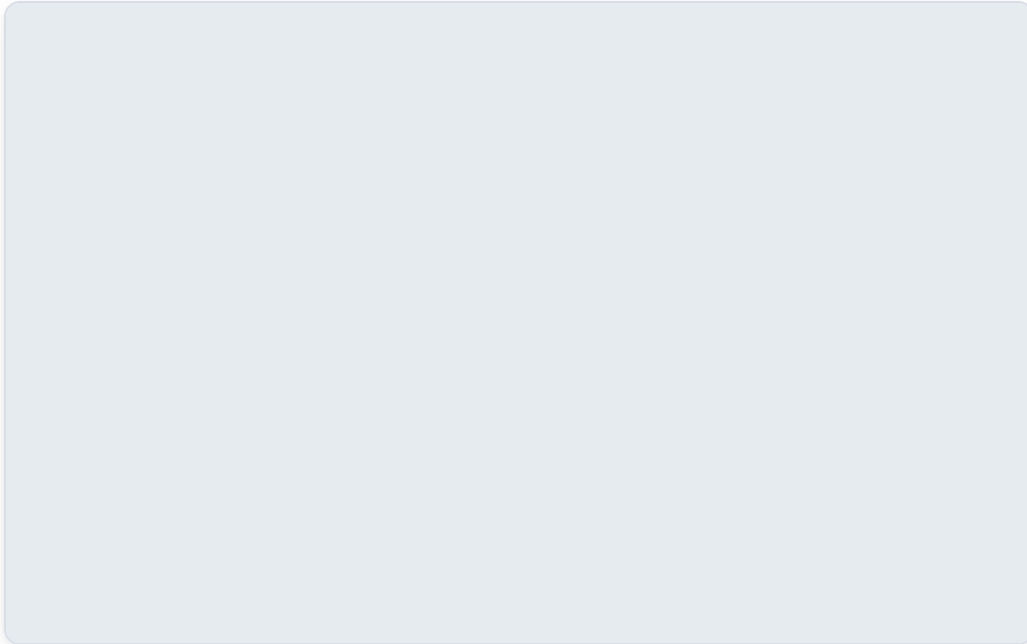


Arc plans on the public pricing page.

Free tools, no account needed

Proposal Completeness Check

Choose one of the 21 proposal types and paste your draft, the RFP, or both (up to 150,000 characters each). Arc scores readiness from 0 to 100 — *Not ready* below 40, *Emerging* 40–59, *Close* 60–79, *Ready* 80 and above — and reports RFP requirement coverage, section coverage, a readiness checklist and consistency findings. It uses fixed rules and no AI, so it doesn't draw on any plan. Requirement coverage is matched on keywords and concepts, so check each requirement yourself. The PDF report needs a sign-in.



The free Proposal Completeness Check. gixo.ai/arc/analyze

Proposal type

RFP Response

RFP / solicitation text (optional)

FICTIONAL BUYER. Marlow Borough Council and everything in this request for proposals are invented for this example.

Marlow Borough Council: Request for Proposals RFP 2026-14

Resident Feedback and Service Analytics Service

Issued: 12 January 2027. Clarification questions close: 29 January 2027. Responses due: 5 March 2027, 12:00. Contact: procurement@marlow-council.example (invented).

1. Background

Marlow Borough Council serves about 84,000 residents. Resident feedback reaches the Council through four separate channels (a

Your proposal draft

RFP response: resident feedback and service analytics, Marlow Borough Council RFP 2026-14

October 03, 2026

Table of Contents

Cover Letter

Executive Summary

Company Overview & Qualifications

Analyze

Clear

The actual free input controls, captured 10 October 2026. The buyer and bidder are fictional examples; this check uses fixed rules and does not generate a proposal.

RFP requirement coverage

Keyword- and concept-based coverage check — verify each requirement is truly answered.

Status	Requirement	Action
Addressed	<p>The supplier will (a) design and run a resident feedback survey programme, (b) connect the four existing channels into one reporting store, (c) provide dashboards for service managers and a quarterly report for the Cabin...</p> <p><i>Evidence: "We understand that the Council requires a managed service to bring resident feedback from four channels into one reporting store; design and deliver an annual resident survey programme; provide secure, accessible dashboa..."</i></p>	
Addressed	<p>The contract term is 24 months with an option to extend for 12 months.</p> <p><i>Evidence: "We propose a 24-month service, with the Council's option to extend for 12 months."</i></p>	
Addressed	<p>For pricing, assume one survey round in each year of the contract with 8,000 invitations (postal and online), and about 2,000 paper comment cards a year.</p> <p><i>Evidence: "We will deliver one resident survey round in each contract year, using 8,000 postal and online invitations."</i></p>	
Addressed	<p>A resident survey designed for a response rate that can be reported by ward, with a written sampling and weighting method.</p> <p><i>Evidence: "Integrated resident insight: We will design one survey round in each contract year for 8,000 postal and online invitations, using a written sampling and weighting method agreed during discovery so that response rates can..."</i></p>	
Addressed	<p>Connection of the web form, the contact-centre log, paper comment cards and the annual survey into one store, refreshed at least daily.</p> <p><i>Evidence: "We will connect the web form, contact-centre log, paper comment cards and annual survey into one reporting store."</i></p>	
Addressed	<p>Dashboards for at least 20 named service managers, with role-based access.</p> <p><i>Evidence: "Actionable reporting: Browser-based dashboards will support at least 20 named service managers through role-based access."</i></p>	

A focused excerpt of the real coverage results. Inspect each buyer requirement and the supplied evidence; these signals do not certify compliance or proposal quality.

MORE FREE TOOLS	WHAT IT DOES
RFP Requirement Extractor gixo.ai/tools/rfp-requirement-extractor	Pulls explicit submission requirements, deadlines, "musts" and response instructions out of an RFP.
Bid / No-Bid Scorecard gixo.ai/tools/bid-no-bid-scorecard	Scores an opportunity on fit, access, evidence, capacity, risk and economics.
Proposal Version Diff gixo.ai/tools/proposal-diff	Writes a section-by-section change log between two versions of a proposal.
Statement of Work (SOW) Template Builder gixo.ai/tools/sow-builder	Builds a scope with numbered deliverables, acceptance criteria, dependencies and change control.
Capability Statement Builder gixo.ai/tools/capability-statement-builder	Assembles a one-page capability statement and checks common government-supplier identifiers.

Tips

- **Check each source's role.** Arc fills one in for every source; the role tells Arc what the buyer asked for and what counts as your evidence, so correct any it guessed wrong.
- **Review missing details before you send.** Check names, dates, amounts and commitments against your files. Missing information may be omitted, phrased generally or marked for confirmation, so searching for TBD alone is not enough.
- **Use the readiness score as a review aid.** The free completeness check can flag section, requirement and consistency gaps. It does not establish that every fact is supported or every missing detail is marked; review the draft against your sources before you send it.
- **Search on the Arc dashboard covers every proposal,** and *Load more* pages past the first 72. Your proposals at gixo.ai/arc/projects works from the most recently updated proposals it loads, and says so when there are more.

Quick links

Arc dashboard	gixo.ai/dashboard/arc
Create Proposal	gixo.ai/proposals/create
Your proposals (table)	gixo.ai/arc/projects
Arc answer library	gixo.ai/arc/library
Proposal Completeness Check	gixo.ai/arc/analyze
All free tools	gixo.ai/tools
Arc plans	gixo.ai/products/proposals#plans
Help and support	gixo.ai/support

The text was checked against the Arc code on 24 October 2026 at commit 9c3e18153e. The screenshots were not retaken after the screens changed on 19–23 October, so some show earlier controls: the free-check inputs, coverage and five editing-access figures were captured on 10 October 2026, and the earlier interface illustrations on 14 September 2026. Editing-access figures use manually prepared sample text, an unsubmitted Ask instruction and genuine saved manual versions. If a screen doesn't match what you see, the product has moved on — tell us at gixo.ai/support and we'll update this guide.